



**ROTARY CLUB  
OF  
HUNTINGTON  
WEST VIRGINIA**

**MEMBERSHIP  
PROPOSAL**

*Contribute to your club's membership  
by bringing in qualified business  
and professional leaders who  
are interested in and committed to  
advancing the mission of Rotary.*



## How to Propose a New Member

Contribute to your club's membership by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary.

Together with your fellow Rotarians, you can help

your club fully represent your community's business and professional life.

## Complete Your Paperwork

Once a prospective member demonstrates an interest in membership, complete Part A of the Membership Proposal Form and return it to the club secretary for submission to the board of directors.

The secretary will notify you of the board's decision, which should come within a few weeks.

**Note:** If the board does not approve the candidate, the secretary will contact you to meet with the board.

## Board Approves Candidate

Following an initial information session, the prospective member, should he/she choose to join, shall complete and sign Part B of the proposal form and return the form to the club secretary.

The proposed member's name and classification will be published/shared with the club. The Rotary Club bylaws allow seven days for members to consider and file objections. Any objections received, shall be filed with the board, who shall vote on the matter at its next meeting.

If no objections are received, the secretary will notify the sponsor, who will contact the proposed member to arrange for induction. The date for the induction will be coordinated with the secretary.

As a sponsor, it is your responsibility to assist with orientation of the new member. For example, introduce him to other members; tell about club projects and encourage participation; describe committees, what they do and what might of interest to him/her.

# Membership Proposal Form • Part A

*To be completed by proposer and returned to the club secretary*

Title and full name:

Nickname:

Spouse's name:

Date of birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Residence address:

Business address:

Preferred mailing:  Resident  Business

Preferred e-mail address:

Telephone:

Res \_\_\_\_\_ Bus \_\_\_\_\_

Cell \_\_\_\_\_ Fax \_\_\_\_\_

Current (or former) firm or business name and position:

**If a former Rotarian, list previous club(s) and dates:**

Club name(s)

Dates: From \_\_\_\_\_ To \_\_\_\_\_

Previous RI membership ID

Activities that would enhance your membership

Proposer's signature      Date

## Membership Proposal Form • Part B

*(To be completed by proposed member after board approval)*

I hereby certify I am qualified for active membership by my current or former status as a business, professional, or community leader, or as a Rotary Foundation alumnus/a, and by having a business or residence within the club's locality or surrounding area.

I understand, if accepted for membership, it will be my duty to exemplify the objects of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary international and the club. I agree to pay any admission fees required by the club and annual dues in accordance with the club bylaws. I hereby give permission to the club to publish my name and proposed classification, if applicable, to its membership.

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Proposed member's signature

Date

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### ACTION ON PROPOSAL

Classification \_\_\_\_\_

Received by secretary \_\_\_\_\_

Submitted to board \_\_\_\_\_

Approved    Disapproved

Initial information session held by \_\_\_\_\_

on \_\_\_\_\_

Published to club on \_\_\_\_\_

Admitted to membership on \_\_\_\_\_